

Gunma Housing Supply Corporation

General Information for Residency

◎Requirements for application

(Applicants must meet all the requirements.)

(入居のご案内 英語)

- ① Anyone who is having difficulty finding a residence, planning to reside with family members or live alone is able to apply.
The applicant's fiancé or a common-law partner is also able to live with the applicant.
※ The engaged applicant must get married before moving date.
※ A single person needs to select a guarantor.
- ② Foreigners who have registered as a resident with the proper authorities and have been approved as mid/long-term residents or special permit residents
- ③ For students, their parent (guardian) needs to meet requirement ④ and be able to sign the lease agreement
- ④ Person whose salary is more than three times the monthly rent or who can receive the benefit of rent guarantee system designated by the Corporation
※ It is possible to integrate all the incomes of the housemates if the applicant's income is inadequate.
- ⑤ Must be able to pay the necessary living expenses such as the rent, deposit, general service/living expenses, etc.
- ⑥ Can provide an individual for co-signing a joint contract (the joint co-signer must meet all above requirements), or be able to make a rent guarantee contract (a guaranteed charge will need to be paid) with a designated surety company by the Corporation
- ⑦ Can live respectfully with other residents, prioritize a peaceful community life, and participate in the local dormitory council activities
※ An ability to follow the rules: how to discharge waste (collecting location, day and time, and separation rules), not having a pet, parking within the designated lot, etc.
- ⑧ Availability to move in within 15 days and can register as a resident of the new address (the Corporation's rental apartment)

⑨ For a corporate contract, the corporation must be able to pay the rent and other necessary living expenses, and no payment delay of corporate tax

※ **The resident must be an employee of the corporation and can follow the above rule ⑦.**

⑩ All the members of the household including the applicant are not an organized crime group member defined by “Act on Prevention of Unjust Acts by Organized Crime Group Members (Act No. 77 of 1991)

⑪ Has never defaulted on payment of rent for public rental apartments or housing.

※ **Please contact us if you are a public assistance recipient. There are some apartments in which you can move under the condition of a representative payment system.**

(There are also apartments with a rent-free period or apartments for childcare support reduction system. Please contact us for more details.)

**Business Promotion Division,
Administration Department**

○ Business hours: 8:30 – 17:15 (except holidays)

〒371-0025

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TEL: 027-224-1881

FAX: 027-223-5903

URL <http://www.gunma-jkk.or.jp>

◎ Qualification for Residency and Required Documents

(All corresponding documents must be submitted.)

1. Qualification of applicants

• Qualification for residency will be determined following the submittal of all the application documents.

Following the review of all documentation, if the desired apartment remains available, qualified applicants will receive documentation for completing the contract. Please be advised that the submitted documents cannot be returned to the applicant.

※ When submitting the required paperwork, please bring the seal / inkan (informal seal) of the applicant in case it is needed.

2. Required documents (Each certificate must have been issued within the past 3 months.)

(1) Documents that all applicants must provide

※ Please carefully read No. ② below. Please submit documents only for those individuals meeting the conditions outlined within the table.

No.	Submittal documents	Remarks
①	Application to move in ※Official designated form	※ Please provide a working contact number used during the daytime. You can download the form on our official website. (URL http://www.gunma-jkk.or.jp)
②	Certificate of residence	All individuals planning to live in the residence must be listed. (Please ensure that the relationship is indicated on the certificate.)
③	Certificate of income ※Certificate of income taxation, withholding record, etc.	Certificate for the applicant only. The housemate may also provide the certificate if the applicant's income is inadequate. (most recent fiscal year/year certificate is required.)
<p>For applicants who have income, please provide one of the following documents.</p> <p>(a) Certificate of income of FY ____ (the Year 2018) 【Issued by City/Ward/Town/Village office】</p> <p>(b) Certificate of yearly income taxation____ 【Issued by the applicants' company】</p>		

	<p>(c) Certificate of National Pension Plan for that year ____ 【Issued by Japan Pension Service】</p> <p>(d) A copy of tax return form A or B for that year ____ 【From the applicant(s)】</p> <p>※ For a copy of tax return, both of Table 1 (income amount) and Table 2 (support and reduction) are necessary to provide.</p>	
④	<p>A copy of insurance card</p> <p>※each type of insurance</p>	<p>Applicant's copy only. The housemate may also provide a copy of insurance if the applicant's income is inadequate. (The employees who join in the national health insurance need to provide a certificate of employment.)</p>
⑤	<p>Application form for rent guarantee contract</p>	
⑥	<p>Agreement</p> <p>※Official designated form</p>	<p>Agreement of the applicants and seal. (confirmation of privacy protection)</p>

(2) Each of the following documents must be submitted when applicable.

Classification		Submittal documents	
Household status/Certificate	①	<p>Single working person</p> <p>※Official designated form</p>	<p>◆Certificate of employment</p> <p>※You may download the form at our official website.</p>
	②	<p>A person who has a common-law partner</p>	<p>◆A copy of the family register, Residence Card, and Certificate of residence</p> <p>※Each member's family register and a certificate of residence to confirm common-law partner status.</p>
	③	<p>A person who is engaged</p> <p>※Official designated form</p>	<p>◆Certificate of engagement (official designated form)※You may download the form at our official website.</p> <p>※The applicant should provide a signature of a 'witness of engagement' by the marriage matchmaker or parent, etc.</p> <p>The applicant also needs to provide a document to certify your marriage (Certificate of residence, The registration of marriage, etc.) on the moving date.</p>
	④	<p>Public assistance recipient</p>	<p>◆Certificate of public assistance recipient (Documentation must include the starting date.)</p>
	⑤	<p>Student</p>	<p>◆Proof of student status (only if the student will be a resident.)</p>
Occupat	⑥	<p>Applicant whose salary is not greater than three times the</p>	<p>◆ Certificate of income (See (1) ③ for more details) of the housemate whose salary is greater than three times the monthly rent (most recent year).</p>

		monthly rent	
	⑦	A person who changed occupations recently ※Official designated form	◆Proof of salary payment (official designated form) ※No need to provide the document if the applicant's length of employment is less than one month.
	⑧	Individuals Paying into the Pension Service	◆A copy of each pension plan certificate or a copy of pension plan payment notice

【Notes】 Applicants may be asked to submit additional documents depending on the applicants' current circumstances.

3. Apartment List of Gunma Housing Supply Corporation Showing Relative Fees, etc.

(住まいのしおり英語)

① Nankitsu Apartment (built in 1966)

- ・ 1-15 Nankitsu-machi, Maebashi ○Momokawa Elementary School (1,200 m)
○Nankitsu Junior High School (350 m)
- ・ 3DK (Japanese-style room 6 mats, Western-style rooms 4.5 mats and 4.5 mats)
[Each room size in m²: Japanese-style 10.94 m², Western-style 8.2 m², 8.2 m²]
Rent JPY27,200, Common service expense JPY600, Parking lot JPY3,240

② Hirose Apartment (built in 1971 – 1973)

- ・ 2-27-2 Hirosecho, Maebashi ○Wakaba Elementary School (1,400 m)
○Hirose Junior High School (2,400 m)
- ・ 3DK (Japanese-style room 6 mats, Western-style rooms 4.5 mats and 4.5 mats)
[Each room size in m²: Japanese-style 10.94 m², Western-style 8.2 m², 8.2 m²],
Remodeled 2LDK (Japanese-style room 4.5 mats, Western-style room 4.5 mats)
[Each room size in m²: Japanese-style 8.2 m², Western-style 8.2 m²],
(Western-style rooms 4.5 mats and 4.5 mats)
[Each room size in m²: 8.2 m², Western-style 8.2 m²]
Rent JPY29,200 - JPY43,400, Common service expense JPY600, Parking lot JPY2,160

③ Otone Apartment (built in 1968 – 1971)

- ・ 1-14-2 Otone-machi, Maebashi ○Otone Elementary School (450 m)
○Hakoda Junior High School (1,100 m)
- ・ 3DK (Japanese-style room 6 mats, Western-style rooms 4.5 mats and 4.5 mats),
[Each room size in m²: Japanese-style 10.94 m², Western-style 8.2 m², 8.2 m²],
Rent JPY27,000 - JPY30,900, Common service expense JPY600,
Parking lot JPY2,160 – JPY3,240

④ SAN・KOPORASU SOZYA Apartment (built in 1965)

- ・ 1045-7 Sakuragaoka, Souja-machi, Maebashi ○Katsuyama Elementary School (1,300 m)
○The 6th Junior High School (1,500 m)
- ・ 3DK (Japanese-style room 6 mats, Western-style rooms 4.5 mats and 4.5 mats)
[Each room size in m²: Japanese-style 10.94 m², Western-style 8.2 m², 8.2 m²],
Remodeled 2LDK (Western-style rooms 6 mats and 6 mats)
[Each room size in m²: 10.94 m², Western-style 10.94 m²]

Rent JPY35,700 - JPY50,700, Common service expense JPY1,500, Parking lot JPY3,780

⑤ **Ino Apartment (built in 1967)**

- 62-1 Ino-machi, Takasaki ○Nakagawa Elementary School (1,200 m)
○Nakao Junior High School (1,000 m)
- 3DK (Japanese-style room 6 mats, Western-style rooms 4.5 mats and 4.5 mats)
[Each room size in m²: Japanese-style 10.94 m², Western-style 8.2 m², 8.2 m²]
Rent JPY27,700 円, Common service expense JPY600, Parking lot JPY2,160 - JPY3,240

⑥ **SAN · KOPORASU NAKAI Apartment (built in 1976)**

- 2-21-1 Nakai-machi, Takasaki ○Yanaka Elementary School (650 m)
○Yanaka Junior High School (1,900 m)
- 3DK (Japanese-style room 6 mats, Western-style rooms 6 mats and 4.5 mats)
[Each room size in m²: Japanese-style 10.94 m², Western-style 10.94 m², 8.2 m²],
2DK (Japanese-style room 6 mats, Western-style room 4.5 mats)
[Each room size in m²: Japanese-style 10.94 m², Western-style 8.2 m²]
Rent JPY21,200 - JPY36,700, Common service expense JPY800, Parking lot JPY3,996

⑦ **SAN · KOPORASU OOTA HOSOYA Apartment (built in 1994)**

- 211-10 Hosoya-machi, Oota ○Sawano Elementary School (900 m)
○Minami Junior High School (2,100 m)
- 3DK (Japanese-style room 6 mats, Western-style rooms 6 mats and 4.5 mats)
[Each room size in m²: Japanese-style 10.94 m², Western-style 10.94 m², 8.2 m²],
Rent JPY31,600 – JPY44,200, Common service expense JPY2,750, Parking lot JPY3,240

⑧ **SAN · KOPORASU MINOYA Apartment (built in 1992)**

- 14-1 Kamimibayashicho, Tatebayashi ○The 7th Elementary School (800 m)
○The 3rd Junior High School (3,300 m)
- 3DK (Japanese-style room 6 mats, Western-style rooms 6 mats and 4.5 mats)
[Each room size in m²: Japanese-style 10.94 m², Western-style 10.94 m², 8.2 m²],
Rent JPY31,100 - JPY43,500, Common service expense JPY2,750, Parking lot JPY2,700

※ **There are 2 more apartments in Takasaki (GUREISU TAKASAKI and BERUKOTO KATAOKA), and 2 more apartments in Kiryu (RESUPOWARU NISHIKI and NB FIRO).
Please contact us for more details.**